

**KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY
MEETING MINUTES
December 14, 2023**

A regular Board Meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Department of Professional Licensing, 500 Mero St, Frankfort, KY 40601, in The Mayo-Underwood Hearing Room 133CE and via Zoom on December 14, 2023, at 1:00 pm.

MEMBERS PRESENT

Renee Causey-Upton, Chair
Jill Phelps, Vice Chair
Hugh Stroth, Secretary
Dr. Thomas Miller
Scott DeBurger
Andrea Brandon
Sara Santo

DEPARTMENT OF PROFESSIONAL LICENSING

Jamar Carter, Executive Staff Advisor
Tiler Deaton, Board Administrator
Sara Janes, Board Counsel
Jenna Wells, Fiscal Section Administrator

MEMBERS ABSENT

Guest

Geela Spira

CALL TO ORDER

Board Chair, Renee Causey-Upton called the meeting to order at 1:04p.m.

CONSENT AGENDA

The meeting minutes from the November 9th, 2023, board meeting was presented for review. A motion made by Dr. Thomas Miller to approve the November 9th, 2023, Board meeting minutes. Motion, seconded by Hugh Stroth, carried.

The Board reviewed the financial report from November 2023 with no questions.

DPL REPORT

No Report

BOARD ATTORNEY REPORT

The Board counsel wants to make sure the Board keeps up to date on when/if rules are adopted by the Compact. This is due to once a rule is adopted then an emergency regulation must be filed within 60 days.

COMPACT COMMISSION UPDATE

Renee Causey-Upton stated that the compact is meeting on January 11th, 2024, to vote on two rules that were posted for public comment previously.

OLD BUSINESS

The Regulations Committee discussed possible meeting dates with Board Counsel. A motion made by Sara Santo to schedule the regulations first meeting on January 4th, 2024, at 11:00a.m. EST. Motion, seconded by Renee Causey-Upton, carried.

NEW BUSINESS

The board reviewed the licensure report which displayed active & inactive licenses as of December 6, 2023, for the following active-only credentials: Occupational Therapist, Occupational Therapist Assistants, Temporary Occupational Therapist, and temporary Occupational Therapist Assistants.

The Board reviewed an email question from R.L. about home health supervision part-time. The board referenced 201 KAR 28:130 Section 1(2) & Section 3(2). There is also no differentiating in settings and part-time is pro-rated.

The Board discussed a supervisor having over supervisee limit on their renewal. A motion made by Dr. Thomas Miller to approve the renewal but send a formal letter to correct the amount from 5 to 3 supervisees allowed by regulation within 30 days. Motion, seconded by Jill Phelps, carried.

CONTINUING EDUCATION APPLICATIONS REVIEW:

A motion made by Jill Phelps to accept the following review:

Six (6) applications were received for review.

- 6 Applications approved.

Motion, seconded by Andrea Brandon, carried.

Applications Review

A motion made by Dr. Thomas Miller to enter closed session at 1:50 p.m., pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding applications at which information protected by KRS 61.810(1)(k) may be discussed. Motion, seconded by Andrea Brandon, carried.

A motion made by Hugh Stroth to return to open session at 1:56p.m. Motion, seconded by Jill Phelps, carried. No final action was taken in closed session.

A motion made by Jill Phelps to approve the following application recommendations:

- L.G.- Approved
- A.P.- conditional approval: need Jurisprudence exam & fee.

Motion, seconded by Dr. Thomas Miller, carried.

COMPLAINTS COMMITTEE REPORT

No report due to no committee meeting.

ASSIGNMENTS FOR NEXT MEETING

No assignments.

APPROVAL OF TRAVEL AND PER DIEM

A motion made by Jill Phelps to approve travel and per diem as follows:

12/14: Renee Causey-Upton, Jill Phelps, Dr. Thomas Miller, Scott DeBurger, Andrea Brandon, Hugh Stroth, Sara Santo -Board meeting

Motion, seconded by Andrea Brandon, carried.

Sara Santo requests to not be paid per diem for this meeting

NEXT SCHEDULED BOARD MEETING

The next scheduled board meeting will take place on January 11th, 2024,, at 1:00 pm with the complaints committee meeting scheduled for 12:30 pm.

ADJOURNMENT

A motion made by Sara Santo to adjourn the meeting at 2:03 p.m. Motion, seconded by Andrea Brandon, carried.